

Gramin Shikshan Prasarak Mandal's
Gramin Technical & Management Campus
Vishnupuri, Nanded 431 606



Rules for Against CAP Vacancy Admissions in
First Year & Direct Second Year
Diploma in Engineering (Polytechnic)
COUNSELLING ROUND OF ADMISSIONS

Academic Year 2023-24

The Definitions of Abbreviations used in this draft are:

- **DTE:** means Directorate of Technical Education, Maharashtra State; “Institution” means an Educational Institution which runs Courses imparting technical education in Engineering and allied technical subjects leading to Diploma in Engineering / Technology and Pharmacy;
- **MSBTE:** means the Maharashtra State Board of Technical Education established under section 3 of the Maharashtra State Board of Technical Education Act, 1997 (Mah. XXXVIII of 1997);
- **Government:** or “State Government” means the Government of Maharashtra;
- **CAP:** means the Centralized Admission Process of admission carried out by the competent authority through single window system in a transparent manner for admitting the students for various courses in Technical Diploma educational institutions;
- **Competent Authority:** means the Director, Technical Education, Mumbai as appointed by the Government of Maharashtra to implement the admission process;
- **Appropriate Authority:** means the authorities declared by the State or Central Government which approve and regulate the Diploma courses or educational disciplines;
- **Institution:** means an Educational Institution which runs Courses imparting technical education in Engineering and allied technical subjects leading to Diploma in Engineering / Technology and Pharmacy;

- **Institutional Quota:** means seats available for admission to the Eligible Candidates at Institution level as declared by the Government or appropriate authority, from time to time;
- **Inter-Se-Merit:** means the order of merit declared by the Competent Authority in respect of various classes or category of Candidates; “Minority Quota” means seats earmarked for the Minority Community students from within the State, belonging to the Minority Community to which the institution belongs;
- **Facilitation Centre:** means a Centre where the facilities like filling online Forms, verification of documents, confirmation of online forms and grievances, etc. are provided
- **HSC:** means the Higher Secondary School Certificate (Standard XII) examination conducted by the Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognized Board;
- **SSC:** means the Secondary School Certificate (Standard X) examination conducted by the Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognized Board;
- **Qualifying Examination:** means examinations on the basis of which a candidate becomes eligible for admission or its equivalent examination;
- **Home District:** means the revenue district area as specified in sub rule of rule 5;
- **Application Form:** means prescribed Form filled up online by the candidate for admission;

- **Candidate:** means the candidate who is eligible for admission to various courses as notified by the Government, from time to time;

Draft of Rules and Standard Operating Procedure for Against CAP Admissions

GSPM's **Gramin Technical & Management Campus, Vishnupuri, Nanded** has adopted following rules and Standard Operating Procedure for conduct of admissions to First Year of Diploma in Engineering (Polytechnic) on the Against CAP / NON CAP vacancies remaining after I, II, & III Online Rounds of Admissions by Directorate of Technical Education, Mumbai.

The institution has incorporated following rules and standard procedures of admission to have transparent manner and strictly as per the *Inter-Se-Merit* of the candidates who have applied to the Competent Authority and then to the institution.

All the admission procedure and conduct of Counseling Rounds are to be executed and lead by the Principal of the institution to bring out 100% accuracy and transparency in the rounds.

Inviting Applications from Eligible Candidates:

- The institution shall invite applications by the notified schedule of admissions and the number of vacant seats in each course to be filled by the institution, by publishing an advertisement on the institutional website and local newspaper.
- Aspiring candidates fulfilling the eligibility criteria as notified by the Government and specified by the appropriate authority, from time to time, shall apply to the Principal (in prescribed format by the institution) for admission at the institution level as provided in rule 7(5) (b) and shall be

filled on the basis of *Inter-Se-Merit* prepared by the following the procedure specified in rule 8 (3) of these rules.

- Candidates who have registered, not registered, have been allotted, not allotted the seat during the I, II, & III rounds of admissions by the DTE will be considered as eligible to apply for the Against CAP seats at institutional level.
- All students belonging to Open and Backward Categories will be considered as eligible for the said admissions on the Against CAP Vacancy admissions.
- There shall not be any reservation under different categories in Technical Diploma Educational Institution, for allocation of seats stated in rule 7(2), 7(3) and 7(4) of these Rules.
- All candidates eligible for a particular stage of allotment will be considered for allotment of a seat in that stage, even if they have been allotted or not allotted a seat in the previous stage.
- All reserved Category Candidates (including SBC in their original Category) shall be considered for allotment in all stages.

Preparation of Merit List of Students:

- The institution, after verification of all required documents, shall display the *Inter-Se-Merit* lists of the Candidates to be filled in at the institution level, in the Institutional Quota and Supernumerary Quota of OCI /PIO, Foreign National, Children's of Indian Workers in Gulf Countries along with the vacant seats after CAP, on the notice board and shall publish the same on the website of the institution.
- All the admissions and cancellations shall be updated immediately through online system.

- If any CAP seat remains or becomes vacant after the CAP Rounds then the same shall be filled in by the Candidate from the same category for which it was earmarked during the CAP. Further if the seats remain vacant then the seats shall be filled on the basis of *Inter-Se-Merit* of the applicants.
- While filling these seats the preference shall be given to the Maharashtra State Candidature Candidate over All India Candidature Candidate on the basis of *Inter-Se-Merit*.
- After exhausting Maharashtra State Candidature Candidate and All India Candidature Candidate if any seat remain vacant in the Sanctioned Intake then these seats may be filled with NRI, Foreign Nationals (FN), Overseas Citizen of India (OCI), Persons of Indian Origin (PIO), Children of Indian Workers in the Gulf Countries (CIWGC) Candidature Candidate, subject to the approval from appropriate authority for these seats.

Allotment of Seats:

- The institution shall publish the prepared merit list of applicants on the institutional website on the specified date and invite all the students' applicants to attend the institutional round physically on the date.
- The allotment list displayed on website will show the provisional allotment offered to the Candidates. No personal communication or allotment letters in this regard shall be issued to the Candidates.
- Allotment in the Institutional Round on the vacant seats of (Home District Seats, Other than Home District Seats and State Level Seats) will be carried out as per *Inter-Se-Merit* of Candidates having Maharashtra State Candidature. The seats will be allotted to Candidates as per Inter- Se-Merit,

options filled and seats available at that point of time in the specified stage of Institutional Round.

- Allotment against the first available option in the order of preference filled and in compliance with the *Inter-Se-Merit* in shall be retained as final allotment.
- Due to upward shifts, the seats falling vacant shall be considered for allotment in further iterations of the same stage as per the provisions of that stage of allotment.
- Failure to accept the seat acceptance as per the clause 9 (1) (i) will be considered as if the Candidate has rejected the offer.
- Allotted Seat will be cancelled if, at any time, any of the document or certificate is found to be invalid or fraudulent and/or the Candidate does not meet the eligibility norms.
- Candidates who want to reject the allocated seat can do so if they do not prefer to take admission in on the seat. Candidates who reject allocated seat shall not be considered again for the said admission as he will lose his claim for it.

Verification of Documents:

- All the candidates are required to submit specified original documents circular issued by DTE (क्रमांक / १० एडीएम / प्रमाणपत्रे २०२३ / २७९ दिनांक ६ एप्रिल, २०२३.) which is readily enclosed herewith this draft of rules in the end.

- All students will have to undergo a strict verification of documents in respect of claims made by them while filling the prescribed application form of the institution.
- If any of the statement made in application form or any information supplied by the candidate in connection with his admission is found to be false or incorrect, the Principal shall cancel his admission and forfeit the fees. An appeal against the action of cancellation of admission may be preferred within seven days to the Competent Authority. The Competent Authority shall decide the appeal within fifteen days and his decision thereon shall be final.
- Complaints regarding the use of fake Certificates to be investigated in time bound manner and if found guilty, such admission shall be cancelled. Further, appropriate action shall be initiated with due intimation to Competent Authority.

Admission by Submitting Original Documents and Prescribed Fees:

- The students who are being allocated the seat as per *Inter-Se-Merit* are required to submit all the original documents, true copies of the documents along with the prescribed fees by the institution and confirm the admission on the date itself.
- Failure in submitting original documents and prescribed fees will result into loss of offered seat to the candidate and his claim on the offered seat will not be entertained by any means thereof.
- No candidate will be allowed to cancel his or her admission, on any say, after the specified Cut-Off date without remitting the prescribed fees of the

institution to the institute once he or she takes admission through Institutional Rounds.

Final Approval to the Institutional Merit List

- After completion of Admission process every Institution shall submit the Admission – approval proposal to the Competent Authority.
- The Admission – approval proposal shall include the list of all Candidates admitted which shall have the quota, Candidature Type, Reservation, Qualification Marks, Etc., as well as, the required documents of the Candidates admitted at institution level.

Complains and Grievances:

- Any claims, complains, disputes or discrepancies arising after or during the Institutional Rounds in respect of the vacancies, allotment, document verification or admissions of candidates will be resolved in compliance with the DTE rules as specified from time to time.
- Decisions of the admitting authority or competent authority will be final and abiding to all during the process.
- Candidates are advised to visit the institutional website (<http://graminnanded.org.in/>) for regular updates regarding the institutional rounds of admission for against cap vacancies.
- Candidates should feel free to contact the admission in-charges for additional information. **Dr Omprakash Darak** 9403962006 or **Mr Vinod Jaiswal** 9420806653.

Principal
Gramin Technical & Management Campus
Vishnupuri, Nanded 431 606



तंत्रशिक्षण संचालनालय, महाराष्ट्र राज्य

३, महापालिका मार्ग, पत्र पेटी क्र. १९६७, मुंबई ४०० ००९.

दूरध्वनी क्र. ०२२-६८५९७४९०/४६५/४९२

ई-मेल - desk10@dtmaharashtra.gov.in वेबसाईट: <https://www.dte.maharashtra.gov.in>



प्रवेशासंबंधी महत्वाची सूचना

क्रमांक: १०/एडीम/प्रमाणपत्रे/२०२३/२७९

दिनांक: 6 APR 2023

शैक्षणिक वर्ष २०२३-२४ मधील तांत्रिक व्यावसायिक अभ्यासक्रमांच्या प्रवेशासाठी लागणारी आवश्यक प्रमाणपत्रे

तंत्रशिक्षण संचालनालयाच्या अधिपत्याखालील प्रथम वर्ष व थेट द्वितीय वर्ष पोस्ट एस.एस.सी. पदविका अभ्यासक्रम, प्रथम वर्ष पोस्ट एच.एस.सी. औषधनिर्माणशास्त्र, एच.एम.सी.टी., सरफेस कोटींग टेक्नॉलॉजी पदविका अभ्यासक्रम तसेच प्रथम वर्ष व थेट द्वितीय वर्ष अभियांत्रिकी / तंत्रशास्त्र, औषधनिर्माणशास्त्र, हॉटेल मॅनेजमेंट अँड कॅटरिंग टेक्नॉलॉजी पदवी, प्रथम वर्ष फार्म.डी., वास्तुशास्त्र, बी.प्लॅनिंग, बी.डिझाइन पदवी अभ्यासक्रम (Under Graduate) आणि प्रथम वर्ष एम.ई./एम.टेक., एम.फार्म., फार्म.डी.(PostBaccalaureate), एम.आर्किटेक्चर, एम.प्लॅनिंग, एम.एचएमसीटी, एमबीए/एमएमएस, एमसीए हे पदव्युत्तर पदवी (Post Graduate) या अभ्यासक्रमांचे प्रवेश केंद्रीभूत प्रवेश प्रक्रियेमधून करण्यात येतात. त्यासाठी अर्ज करताना संबंधित अभ्यासक्रमांच्या प्रवेश नियमावलीत नमूद केलेल्या आवश्यक त्या प्रकरणी लागू असणारी खालील प्रमाणपत्रे सक्षम प्राधिकाऱ्यांकडून प्राप्त करून घेऊन ती तयार ठेवण्याबाबत प्रवेशोच्छुक उमेदवारांना याद्वारे सूचित करण्यात येत आहे.

- १) जात / जमात प्रमाणपत्र (Caste / Tribe Certificate) (महाराष्ट्रातील सक्षम प्राधिकारी यांनी विहीत प्रपत्रात निर्गमित केलेले)
- २) जात / जमात वैधता प्रमाणपत्र (Caste / Tribe Validity Certificate) (महाराष्ट्रातील सक्षम प्राधिकारी यांनी विहीत प्रपत्रात निर्गमित केलेले).

टिप :

अ) इ.१० वी व १२ वी नंतरच्या पदविका प्रवेशासाठी जात/जमात वैधता प्रमाणपत्र आवश्यक नाही. (मात्र प्रथम वर्ष पदविका किंवा द्वितीय वर्षातील पदविका अभ्यासक्रमाच्या राखीव जागेवर प्रवेश मिळालेल्या मागासवर्गीय उमेदवाराने प्रवेश मिळाल्यापासून १ महिन्याच्या आत जात/जमात प्रमाणपत्राच्या पडताळणीसाठी संबंधित जात / जमात पडताळणी समितीकडे योग्य भरलेला अर्ज सादर करावा लागेल.)

ब) पदवी व पदव्युत्तर पदवी अभ्यासक्रमांच्या मागासवर्गीयांसाठीच्या राखीव जागेवर प्रवेशासाठी मागासवर्गीय उमेदवाराने जात/जमात वैधता प्रमाणपत्र सादर करणे आवश्यक आहे.

- ३) अनुसूचित जाती /अनुसूचित जमाती व्यतिरिक्त उर्वरीत सर्व मागासवर्गीय उमेदवारांसाठी दिनांक ३१ मार्च २०२४ पर्यंत वैध असलेले नॉन क्रिमी लेअर प्रमाणपत्र (Non- Creamy Layer Certificate). राज्याबाहेरील मागासवर्गीय उमेदवारांचा अधिवास महाराष्ट्र राज्यात असला तरी महाराष्ट्र राज्यातील व्यावसायिक अभ्यासक्रमांच्या प्रवेशासाठीच्या आरक्षणाचे धोरण त्यांना लागू नाही.
- ४) राष्ट्रीयत्व प्रमाणपत्र (Nationality Certificate) व अधिवास प्रमाणपत्र (Domicile Certificate) - प्रवेश नियमावलीत नमूद केलेल्या प्रकरणी आवश्यकतेनुसार.
- ५) उत्पन्नाचे प्रमाणपत्र (Income Certificate) - TFWS योजनेअंतर्गत प्रवेश घेऊ इच्छिणाऱ्या उमेदवारांसाठी सक्षम प्राधिकारी यांनी निर्गमित केलेले.
- ६) आर्थिकदृष्ट्या दुर्बल घटक प्रवर्गासाठी (EWS) प्रमाणपत्र : महाराष्ट्र राज्याच्या शासन निर्णयास अनुसरून विहीत केलेल्या प्रपत्रात सक्षम प्राधिकाऱ्यांनी निर्गमित केलेले प्रमाणपत्र.

- ७) दिव्यांगाबाबतचे प्रमाणपत्र (Person with Disability) - आवश्यकतेनुसार सक्षम प्राधिकारी यांनी विहीत प्रपत्रात निर्गमित केलेले.
- ८) सैन्य दलातील (Defence) संवर्गातून प्रवेश घेऊ इच्छिणाऱ्या उमेदवारांच्या प्रवेशासाठी माहिती पुस्तिकेत दिलेले सक्षम प्राधिकारी यांनी निर्गमित केलेले प्रमाणपत्र.
- ९) आधार क्रमांक व संलग्नित बँक खाते : शिष्यवृत्ती, शुल्क प्रतिपूर्ती इ. योजनांची रक्कम थेट लाभार्थीच्या खात्यात जमा होण्यासाठी आवश्यक.

इशारा : शैक्षणिक वर्ष २०१६-१७ मध्ये काही उमेदवारांनी प्रवेश प्रक्रियेदरम्यान काही प्रमाणपत्रे जसे जात / जमात प्रमाणपत्रे / जात वैधता प्रमाणपत्रे / अपंगत्वाचे प्रमाणपत्र / नॉन क्रिमी लेअर प्रमाणपत्रे ही, सक्षम प्राधिकाऱ्यांकडून प्राप्त करून न घेता बनावट प्रकारची प्रमाणपत्रे सादर केल्याचे पडताळणीअंती आढळून आले होते, अशा उमेदवारांचा प्रवेश रद्द करून त्यांचेविरुद्ध फौजदारी गुन्हे दाखल करण्यात आलेले आहेत. प्रवेशोच्छुक उमेदवारांना सूचित करण्यात येते की, त्यांनी सक्षम प्राधिकाऱ्यांकडूनच प्रमाणपत्रे प्राप्त करून घ्यावीत. बनावट अथवा खोटी प्रमाणपत्रे प्रवेशासाठी सादर केल्याचे आढळल्यास अशा उमेदवारांचे प्रवेश रद्द करून त्यांचे विरुद्ध फौजदारी गुन्हे दाखल करण्यात येतील याची संबंधितांनी नोंद घ्यावी.

वेगवेगळ्या वर्गवारी अंतर्गत प्रवेशासाठी आवश्यक असणाऱ्या प्रमाणपत्रांची तपशीलवार माहिती प्रवेश पुस्तिकेत अंतर्भूत असते. त्याचा तपशील संचालनालयाच्या <https://www.dte.maharashtra.gov.in> व राज्य सामायिक प्रवेश परीक्षा कक्ष, मुंबई यांच्या <https://cetcell.mahacet.org> या संकेतस्थळावर उपलब्ध होईल.



(डॉ. विनोद मोहितकर)

प्र.संचालक,
तंत्रशिक्षण, महाराष्ट्र राज्य, मुंबई

प्रत : माहितीसाठी सादर

१. मा. प्रधान सचिव, महाराष्ट्र शासन, उच्च व तंत्रशिक्षण विभाग, मंत्रालय, विस्तार भवन, मुंबई ४०० ०३२
२. मा.आयुक्त, राज्य सामायिक प्रवेश परीक्षा कक्ष, महाराष्ट्र राज्य, मुंबई
३. मा.सचिव, प्रवेश नियामक प्राधिकरण, महाराष्ट्र राज्य, मुंबई

प्रत : माहिती व आवश्यक त्या पुढील कार्यवाहीसाठी :

१. सर्व सहसंचालक, तंत्रशिक्षण विभागीय कार्यालय, मुंबई, पुणे, नाशिक, औरंगाबाद, अमरावती, नागपूर- त्यांना कळविण्यात येते की, वरील सूचना आपल्या संकेतस्थळावर प्रदर्शित करावी. तसेच आपल्या अधिनस्त असलेल्या सर्व तांत्रिक व्यावसायिक अभ्यासक्रमांच्या संस्थांना याबाबत कळविण्यात यावे.
२. कार्यासन क्र.२अ, मुख्य कार्यालय, मुंबई यांना माहितीसाठी.
३. कार्यासन क्रमांक ३ यांना माहितीसाठी व संकेतस्थळावर प्रसिध्द करण्यासाठी.